

**IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
WAYNE COUNTY, OHIO**

CASE NO. _____

IN RE: _____
[Child's Current Name]

DOB: _____
[Child's Date of Birth]

Mother

[Address 1]

[Address 2]

[City, State, Zip]

**MOTION TO CHANGE CHILD'S
SURNAME ¹ § 3705.13 R.C.**

Father

[Address 1]

[Address 2]

[City, State, Zip]

Now come the Mother and Father of the above captioned child, and represent and state that the child was born in the State of Ohio and this Court
____ determined the existence of the parent child relationship [parentage] in the above captioned case number.
____ adopted and registered the Wayne County Child Support Enforcement Agency determination of the existence of the parent child relationship [parentage] in the above captioned case number.

Mother and Father of the above captioned child now jointly move the Court for an order changing the surname of the child.

As of the date of the filing of this motion, the child's surname is _____ . A certified copy of the child's current birth certificate is attached to this motion.

Mother and Father move the Court for an order changing the surname of the child to _____ .

By signing their name to this Motion, Mother and Father agree to the change of the child's surname as stated herein.

WHEREFORE, Mother and Father seek the order stated above.

_____	_____
Attorney	Mother
_____	_____
_____	Father

Registration No. _____	

WAIVER OF SERVICE

The Mother and Father as Movants herein hereby waive service of the foregoing Motion this ____ day of _____, 20____.

Mother

Father

¹ The Juvenile Court has authority to change the surname of a child when the juvenile court determined paternity, in order to add information to the birth record consistent with the paternity finding. Both parents must agree to the change of the surname. If parents do not agree, or if a parent wishes to change names other than just the surname, a parent may file an Application for Change of Name of a Minor in Probate Court under §2717.01 R.C. See the Court's web site at www.wayneprobateandjuvenile.org at Probate Court - Name Change of Minor for general information and forms.

CERTIFIED COPIES OF CERTIFICATION OF BIRTH

If the Motion to Change Surname is granted, the Court will mail a certified copy of its order to both the Mother and Father at the addresses stated in the Motion. A certified copy of the Court's order will also be sent to the Ohio Department of Health, Office of Vital Statistics in Columbus, Ohio.

If Mother or Father wish to receive a certified copy or copies of the certification of birth issued by the Ohio Department of Health, Office of Vital Statistics, please include with your motion, a completed Application for Certified Copies along with a check or money order payable to "TREASURER, STATE OF OHIO" in the amount of \$21.50 for each certified copy you wish to receive. You may also use a credit card if you order the certified copies through the ODH's web site - see below.

Application for Certified Copies is available on the web site for the Ohio Department of Health (ODH), Office of Vital Statistics.

According to instructions on the ODH's web site, any legal action will require from one to six months from the date the application is received at the ODH's Office of Vital Statistics to be entered on the certification of birth.

Birth records for persons born in Wayne County are also available through the

Wayne County Health Department

Walnut Street Office
203 South Walnut Street
Wooster, OH 44691

[Location Map](#)

(330)264-9590 Voice Gregory L. Halley, MD, MBA
(330)262-2538 Fax Health Commissioner
email: ghalley@wayne-health.org

Click here for link to Wayne County Health Department

[Wayne County Health Department - Vital Statistics Birth Certificates](#)

Click here for link to Ohio Department of Health Office of Vital Statistics

<http://www.odh.ohio.gov/vitalstatistics/vitalstats.aspx>

Click here for link for Ohio Department of Health Application for Certified Copies to obtain new birth certificate

<http://www.odh.ohio.gov/pdf/forms/hea2709.pdf>

WAYNE COUNTY JUVENILE COURT COSTS

Motion to Change Surname - Court Costs \$30.00

[Make check or money order payable to "WAYNE COUNTY JUVENILE COURT"]

OHIO DEPARTMENT OF HEALTH - OFFICE OF VITAL STATISTICS COSTS

Certified Copies of Certification of Birth - \$21.50 each.

You may include with your motion, a completed Application for Certified Copies along with your check or money order to the court and the court will mail the application and check for you if you wish.

[Make check or money orders payable to "TREASURER, STATE OF OHIO"]

You may also submit your application and fee on your own to:

Ohio Department of Health Office of Vital Statistics
Revenue Room
246 North High Street, 1st Floor
P.O. Box 15098
Columbus, OH 43215-0098