

# WAYNE COUNTY PROBATE COURT

[www.wayneprobateandjuvenile.org](http://www.wayneprobateandjuvenile.org)

## **BIRTH CORRECTION CHECKLIST**

Deposit: \$37.00

### **BEFORE FILING PLEASE MAKE SURE...**

If applicant is adult, applicant must have been born in Ohio and meet one of the following:

- ☐ resides in Wayne County
- ☐ was born in Wayne County
- ☐ applicant's mother resided in Wayne County at time of applicant's birth.

If application is for a minor child, child must have been born in Ohio and meet one of the following:

- ☐ resides in Wayne County
- ☐ was born in Wayne County
- ☐ mother resided in Wayne County at time of child's birth.

If correction is for child less than one year of age and the result of clerical error, applicant should pursue administrative correction through the Ohio Dept of Health.

Ensure that the application is due to clerical error at time of birth.

Ensure that you have reviewed the link on the Court's website to the informational guide discussing the differences between name change, name conformity, and birth certificate corrections or check with a clerk to make sure you are using the correct procedure before filing.

### **INITIATION REQUIREMENTS**

- ☐ Supreme Court Form 30.0 (ensure both supporting affidavits are completed).
- ☐ Certified copy of current birth record not more than 60 days old.
- ☐ Copy of driver's license or state I.D. (if one has been obtained).
- ☐ Records Check Authorization (Local Form 15.0.2)
- ☐ Payment of filing fee.